

The Harwin website has multiple functions that allow you to search, download or request information about our products and services. Some of the pages on our website will request information from you for the purpose of fulfilling your enquiry. For example, if you request a product sample, we require a valid address and contact information to send this to you.

Our principal activity is: Electronic Component Manufacture

Our privacy notice covers Harwin Plc and our subsidiaries; Harwin Inc and Harwin Asia PTE Ltd.

## This Privacy Notice explains:

- Our Cookie Policy.
- Confidentiality / Security.
- Privacy Compliance.
- Privacy Support.

### COOKIE POLICY

We take the privacy of visitors to our website very seriously. The purpose of this cookie policy is to inform you about the types of cookies we use on our website, and via our Service.

[Click here to view our full Cookie Policy](#)

### CONFIDENTIALITY / SECURITY

We do not give visitors to our website the option of using a secure transmission method to send us their personal data.

We have implemented security policies, rules and technical measures to protect the personal data that we have under our control from:

- unauthorised access.
- improper use or disclosure.
- unauthorised modification.
- unlawful destruction or accidental loss.

All our employees and data processors, who have access to, and are associated with the processing of personal data, are obliged to respect the confidentiality of our visitors' personal data.

We ensure that your personal data will not be disclosed to State institutions and authorities except if required by law or other regulation.

### ANONYMOUS ACCESS

You can access our Website home page and browse our site without disclosing any personal data.

# GDPR Privacy Notice



## DATA COLLECTION AND PURPOSE SPECIFICATION

- We collect the personal data that you may volunteer while using our services.
- We do not collect personal data about our visitors from other sources, such as public records or bodies, or private organisations.
- A table of personal data collected and purposes for which they are used is shown at the bottom of this document.
- We do not collect or use personal data for any purpose other than that indicated in the table below.
- We will process your data for the purpose/s for which it was collected and based on legitimate interest in our products and services, or to fulfil a contractual obligation.

## ADVERTISING AND ANALYTICS

We use Cookies and Custom Audience Pixels on our website for targeted online advertising. Third parties, including Facebook, LinkedIn, YouTube and Google, may also use cookies, web beacons, and other storage technologies to collect or receive specific types of information about a user's browsing session to display interest-based advertisements. The Pixel tool allows us to report on the effectiveness of our online advertisements for statistical analysis and market research purposes. You can [disable cookies](#) at any time by using your browser options.

## ACCESS TO THE PERSONAL DATA WE MAY HOLD ABOUT YOU

You can ask us whether we are keeping personal data about you, by:

- Emailing [privacy@harwin.co.uk](mailto:privacy@harwin.co.uk) with a Subject Access Request (SAR) to review your personal data.
- Writing to 'Harwin Plc, Fitzherbert road, Farlington, Portsmouth, Hampshire, PO6 1RT, United Kingdom'. Please mark the envelope 'Privacy Team'.
- Verbally requesting a Subject Access Request (SAR) review from a member of staff at Harwin. This option will require verification of identification via email or post.

We will provide you with a readable copy of the personal data which we keep about you, within one month (30 days).

We will provide the information without any monetary charge.

We allow you to challenge the data that we hold about you and, where appropriate, you may request that the data be:

- erased.
- rectified or amended.
- completed.
- transferred

We do not reserve the right to refuse to provide you with a copy of your personal data.

## DISCLOSURE AND VISITOR CHOICE

# GDPR Privacy Notice



We only disclose personal data to our subsidiaries or other trusted and compliant organizations, as and when required in order to complete a service such as catalog printing.

We may disclose your personal data for the same purposes as those indicated in the table below.

Where we disclose your personal data for purposes which are different from those indicated in the table below, we will provide details on how your data will be used and why this is necessary.

You have the right to object to the processing of your personal data. Please note this may affect our ability to suitably fulfil requests for products and services.

## DATA RETENTION

We will store personal data for as long as necessary to fulfil the purposes for which we collect personal data.

Data may be used for sales and marketing purposes and stored for up to five years after the last communication received by Harwin unless you object to the use of your data for this purpose.

# GDPR Privacy Notice



## PRIVACY COMPLIANCE

Our Privacy Notice is compliant with:

- The General Data Protection Regulation (GDPR).

In order to demonstrate that our privacy notice accords with the above privacy instrument, we are:

- subject to a Government Agency supervision by [ico.org.uk](http://ico.org.uk)

You have the right to submit a complaint to the Information Commissioners Office (ICO) if you are dissatisfied with our privacy notice and procedures.

## PRIVACY SUPPORT

If you have an enquiry or concern about our privacy notice, please contact:

Name/designation:	The Privacy Team
Address:	Fitzherbert Road, Farlington, Portsmouth, Hampshire, PO6 1RT, UK
Phone Number:	+44 (0)23 9231 4545
Email Address:	<a href="mailto:privacy@harwin.co.uk">privacy@harwin.co.uk</a>

## TABLE OF PERSONAL DATA COLLECTED, AND PURPOSES FOR WHICH THEY ARE USED

*Yes = Information volunteered by each visitor used for this purpose.*

*No = Information volunteered by each visitor **not** used for this purpose.*

Primary Personal Data	Customer Admin.	Marketing	Trading in personal data
Name	Yes	Yes	No
Address	Yes	No	No
Email Address	Yes	Yes	No
Phone/Fax number	Yes	No	No

Business Information	Customer Admin.	Marketing	Trading in personal data
Employer / organisation	Yes	Yes	No
Job title	Yes	No	No
Address	Yes	No	No
Email Address	Yes	Yes	No

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Phone/Fax number	Yes	No	No
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